CHC43015 Certificate IV in Ageing Support

About this qualification
This qualification reflects the role of support workers who complete specialised tasks and functions in aged services; either in residential, home or community-based environments. Workers will take responsibility for their own outputs within defined organisation guidelines and maintain quality service delivery through the development, facilitation and review of individualised service planning and delivery. Workers may be required to demonstrate leadership and have limited responsibility for the organisation and the quantity and quality of outputs of others within limited parameters.

Career Opportunities
Some of the roles this qualification will give you the opportunity to work in:
- Care Supervisor/Team Leader
- Hostel supervisor
- Personal Care Worker
- Community Support Worker
- Service Coordinator

Pre-entry Requirements
A competent level of literacy and numeracy is required to complete this qualification.

Qualification Structure
To achieve this qualification, the candidate must complete at least 120 hours of work as detailed in the Assessment Requirements of the units of competency.

Employment Based
For those working in the community services industry the duration of this course is up to 12 months. This will allow you to study and apply your new skills and knowledge in the workplace whilst completing your qualification.

There are (18) units to complete.
(15) Core Units, (3) Elective Units

Core Units
<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>CHCADV001</td>
<td>Facilitate the interests and rights of clients</td>
</tr>
<tr>
<td>CHCAGE001</td>
<td>Facilitate the empowerment of older people</td>
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<tr>
<td>CHCAGE003</td>
<td>Coordinate services for older people</td>
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<td>CHCAGE004</td>
<td>Implement interventions with older people at risk</td>
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<td>CHCAGE005</td>
<td>Provide support to people living with dementia</td>
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<tr>
<td>CHCCCS006</td>
<td>Facilitate individual service planning and delivery</td>
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<tr>
<td>CHCCCS011</td>
<td>Meet personal support needs</td>
</tr>
<tr>
<td>CHCCCS023</td>
<td>Support independence and well being</td>
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<tr>
<td>CHCCCS025</td>
<td>Support relationships with carers and families</td>
</tr>
<tr>
<td>CHCDIV001</td>
<td>Work with diverse people</td>
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<tr>
<td>CHCLEG003</td>
<td>Manage legal and ethical compliance</td>
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<tr>
<td>CHCPAL001</td>
<td>Deliver care services using a palliative approach</td>
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<tr>
<td>CHCPRP001</td>
<td>Develop and maintain networks and collaborative partnerships</td>
</tr>
<tr>
<td>HLTWHS002</td>
<td>Follow safe work practices for direct client care</td>
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</tbody>
</table>

Elective Units
Elective units will be chosen on enrolment. Elective units must be relevant to the work outcome, local industry requirements and qualification level.
Delivery Modes

Blended Delivery
This is a combination of trainer lead workshops, coaching and mentoring sessions and distance learning components. This model offers flexibility but also the benefits of face to face delivery.

Distance Learning
Learning materials and assessments are issued to students in hard copy or via email to study in their own space with access to trainers and administration support via; phone, email or scheduled support sessions.

Recognition of Prior Learning & Credit Transfer
All students are encouraged to apply for Recognition of Prior Learning (RPL) and/or Credit Transfer (CT). Any relevant qualification and/or work experience that you have attained in the past can be used in your application to contribute towards units in this qualification.

Essential Skills Training & Recruitment will recognise the AQF qualifications and statements of attainment issued by any other Registered Training Organisation.

If you wish to apply for credit transfer, or recognition of prior learning, please contact our office and ask for an application, or you can download one from our website.

Smart and Skilled
This qualification is available under the NSW Government’s Smart and Skilled program for eligible students. Please visit our website or call our office for eligibility requirements and program information. This training is subsidised by the NSW Government.

How do I apply?
To enrol into this qualification or for any general course enquiries please contact our office.

Phone: (02) 4961 0016  Fax: (02) 4961 4007
Email: info@essentialskills.com.au
Website: www.essentialskills.com.au
Address: 1/3 Warabrook Boulevard, WARABROOK NSW 2304
Post: PO Box 984, HAMILTON NSW 2303
Centrelink Approved: 2R010  Legal Name: Trissig Pty Ltd

Further Study
On completion of this qualification you may like to further your education and job prospects by completing any of the following qualifications.

- BSB42015 Certificate IV in Leadership and Management
- BSB51918 Diploma of Leadership and Management

Course Fees

The cost of this qualification will vary depending on your mode of delivery, level of experience and if you are completing this qualification Fee for Service, on a Traineeship or through Smart and Skilled Arrangements.

<table>
<thead>
<tr>
<th></th>
<th>New Entrant Traineeship</th>
<th>Smart and Skilled Full Qualification</th>
<th>Concession fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Fee</td>
<td>$5,000</td>
<td>$1,990</td>
<td>$2,320</td>
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<tr>
<td>First Qual</td>
<td></td>
<td>$1,000</td>
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<tr>
<td>Second Qual</td>
<td></td>
<td></td>
<td>$240</td>
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</tbody>
</table>

The cost covers all learning and assessment materials that are issued by Essential Skills Training and Recruitment. The administration/resource fee of $500 is due on enrolment. Employers will be billed over three installments over the duration of the course. Individual students will be billed over five installments, with the administration fee being the first installment. If required, a payment plan can be arranged to assist participants to pay fees over the duration of the course.

If a replacement textbook is required by any student, the student will be required to pay for the cost of the replacement book (between $80 - $120).

If you are not working in the industry and are undertaking a full-time course with us the following will incur additional fees; Criminal Record Check, Working with Children Check, Work Experience T-Shirts.

If a replacement certificate if required there will be a fee of $20 to be paid by the student before it is issued.

If any external support services are required to complete this qualification, they will be at the expense of the student or employer e.g. interpreter.

Refunds

If given formal notice a withdrawal within 3 days of the commencement of training and receipt of materials.

ESTR will refund fees paid in advance less;
- the admin fee of $500 for full qualifications
- 20% of the total course fee for skills sets, single units or non-accredited training.

Or the customer may choose for the money paid to be held in credit for future programs less the admin fee.

Under normal circumstances, no refunds will be given after the commencement of a program, unless the client can provide a medical certificate or show extreme hardship. In these cases, fees will be refunded on a pro-rata basis or reduced to cover our costs for course materials, postage etc.

If a program is cancelled by ESTR, all fees will be refunded in full.

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